

### Start PixWriter

Double click the PixWriter icon in the Applications folder.

### Make a PixWriter Word Bank

#### 1. Make Buttons

Type a word and press spacebar to make a button. Repeat for each desired word.

*Note: Capitalize proper nouns and "I".*

*Note: To duplicate a button, hold Shift and click the desired button.*

*Note: For Spanish language – select Spanish in the Options menu then type your Spanish words.*

#### 2. Clear the Paper

Press the Escape key to clear the paper at any time.

#### 3. Organize the Buttons (Optional)

- Hold Shift key and drag a button to move it.
- Hold Shift key and drag and drop a button on top of another button to swap positions.
- Hold Control (ctrl) and click a button to delete it.
- Hold Shift and Click a button to duplicate it.

#### 4. Color Button Borders (Optional)

- Hold down the Option key and click the desired color in the palette.
- Continue holding down the Option key and click a button to change the border color.

To change back to a black border: hold the Shift and Option keys simultaneously then click the button.

#### 5. Lock the Word Bank (Optional)

The last preparation step is to lock the Word Bank. Click the Lock button in the Tool Bar. This will prevent accidental changes to the Word Bank. To Unlock, use the Edit menu or ⌘+ L.

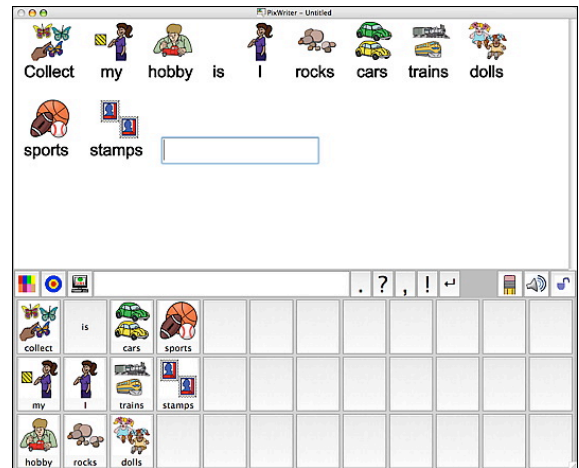
*Note: The keyboard is always active.*

*Note: ⌘ is the key with the Apple; also called Command*

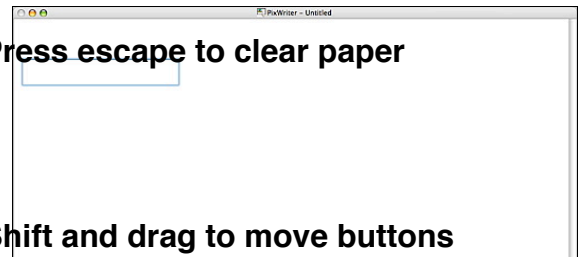
#### 6. Save the Word Bank

Use Save As in the File menu to save the Word Bank in the desired location.

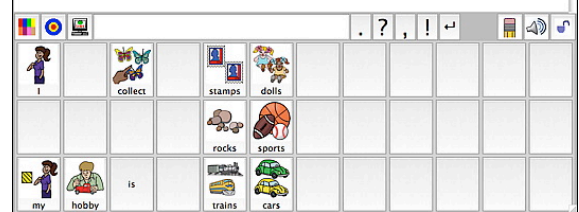
#### 1. Type word, press space to make button



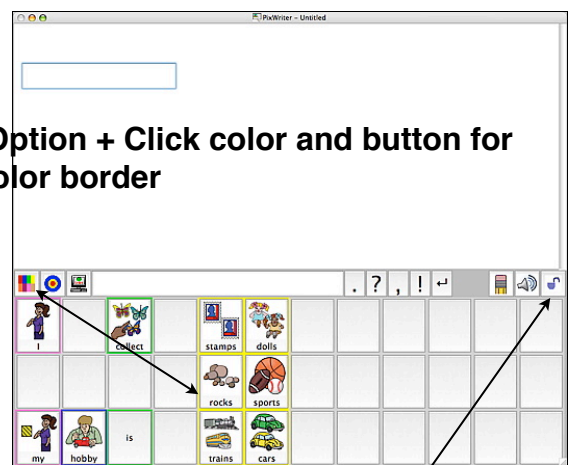
#### 2. Press escape to clear paper



#### 3. Shift and drag to move buttons



#### 4. Option + Click color and button for color border



#### 5. Lock Word Bank



# Quick Reference: Writing with PixWriter

## Write with PixWriter - 3 Ways

### 1. Mouse, touch window, joystick

Click on any button to write the picture/word on the paper.

### 2. Keyboard

Just type and press space bar to put words on the paper.

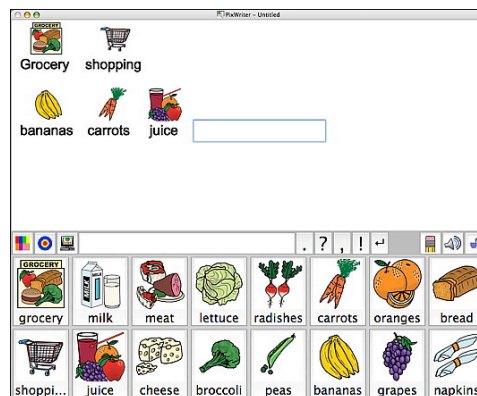
*Note: Lock Word Bank to prevent changes to buttons.*

Can also Hide Word Bank and just use the keyboard.

### 3. Switches - See page 5

A. Single switch scan

B. Two Switch step scan



## Punctuation, Return, Erase & Speak Buttons

### PixWriter Tool Bar

The Punctuation, Return, Erase, and Speak buttons are located in the Tool Bar when you first start PixWriter.

### Big Punctuation, Speak and Erase Buttons

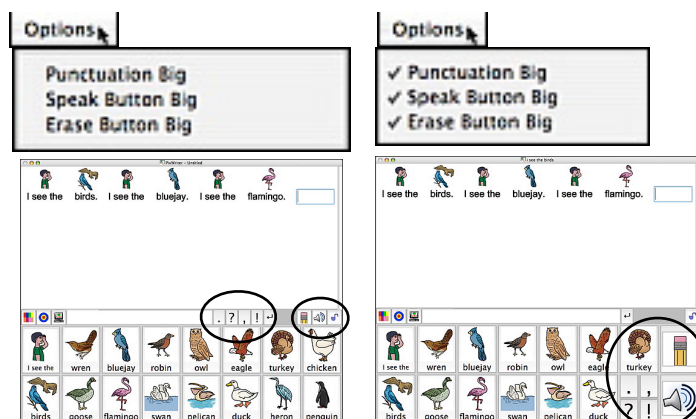
Go to Options menu, and select Punctuation Big, Speak Button Big and/or Erase Button Big.

*Note: You can choose them individually.*

*Note: 4 Button Word Bank limited to Big Speak only*

*Note: Use Big Punctuation, etc for Single and 2 Switch Scan.*

PixWriter will place the buttons in the last spaces in the Word Bank.



## Editing a PixWriter document

### Delete a Word

1. Click the word you want to delete.
2. Click the Erase button.



### Substitute One Word for Another

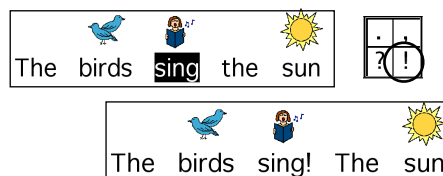
1. Click the word you want to change.
2. Click the new desired word button.



### Add/Insert Missing Punctuation

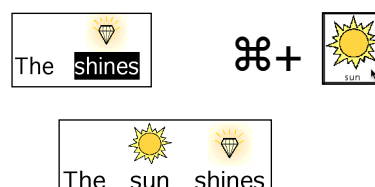
1. Click the word that will precede the punctuation.
2. Click the desired punctuation.

PixWriter will insert the punctuation, properly space after the punctuation and capitalize the first word in the next sentence (after . ? !).



### Insert a Word

1. Click the word that will follow the inserted word.
2. Hold down the ⌘ key and click the word in the Word Bank you wish to insert.

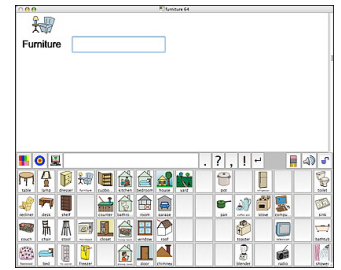
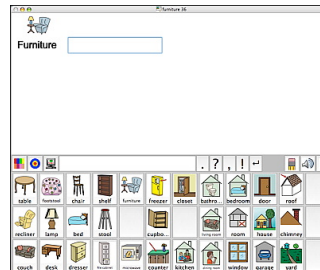
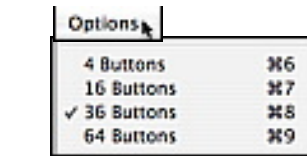
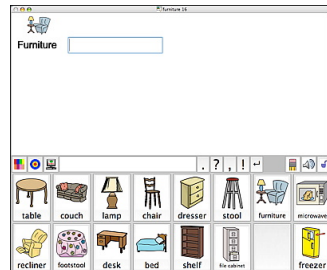
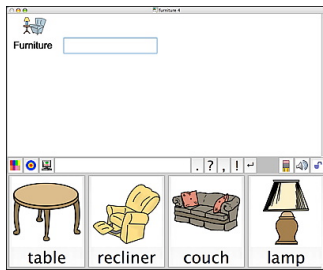


# Quick Reference: Customizing a PixWriter Word Bank

## Select Number of Buttons in Word Bank

1. Go to Options menu.
2. Select 4, 16, 36 or 64 button Word Bank.

Note: the default Word Bank is 36 buttons.



## Change Size of Pictures on the Paper

1. Select Smaller Pictures (⌘ 1) or Larger Pictures (⌘ 2) in the Options menu.
2. Repeat to get the desired size pictures.



## Change Size of Words on the Paper

1. Select Smaller Text (⌘ 3) or Larger Text (⌘ 4) in the Options menu.
2. Repeat to get the desired size words.



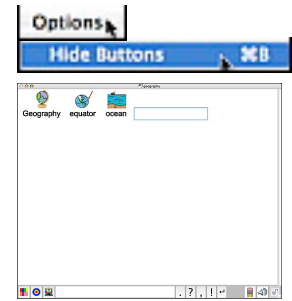
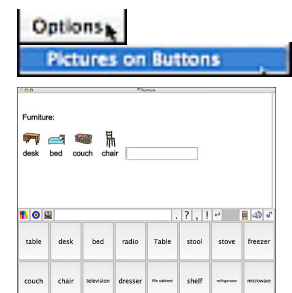
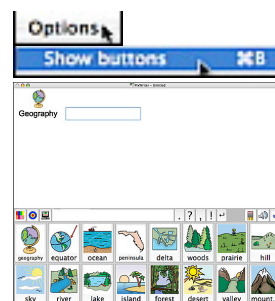
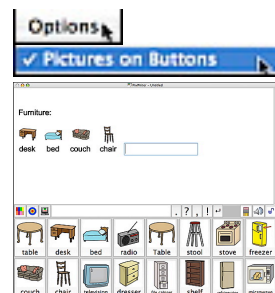
## Change Font

Select desired font in the Font menu. This changes the font used on the paper.

Select "Sync Document/Button Font" in the Options menu to also change the font on the buttons.

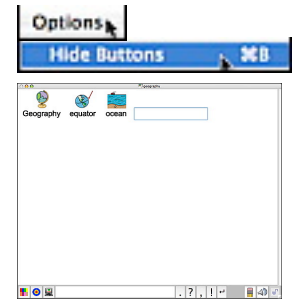
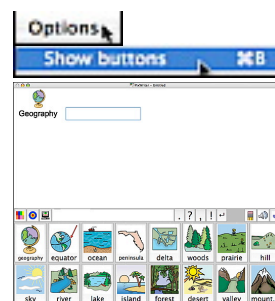
## Pictures on Buttons (on/off)

1. Go to the Options menu. There is a check in front of Pictures on Buttons.
2. Select Pictures on Buttons to turn off. When off, there is no check in front of Pictures on Buttons.
3. Select Pictures on Buttons again to turn on.



## Hide/Show Word Bank

1. Go to Options menu and select Hide Word Bank. Use the keyboard to write. The Tool Bar with the Punctuation, Return, Erase and Speak buttons remains on the screen and may be used.
2. Go to Options menu and select Show Word Bank to use the Word Bank, again.



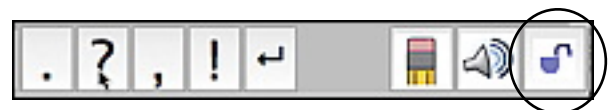
## Spanish Language

Select Spanish in the Options menu. Enter Spanish words to make buttons.



## Lock Word Bank

Select Lock Word Bank in the Edit menu or click the Lock button on the PixWriter Tool Bar. Unlock the Word Bank in the Edit menu or use ⌘+L.



# Quick Reference: Target Words and Import Pictures

## Target Words

### What are they?

Any time you want to change a picture - word match, you will target the word used in the document. PixWriter uses Literacy Support Pictures™ (LSP™) from Slater Software.

### Target Word - Things you can do

- A. Change picture/word match
  - Use a different picture in the LSP library
  - Remove a picture from appearing
  - Import pictures to use with words (see pg. 5)
- B. Change text-to-speech pronunciations
- C. Make a button with 2 or more words

### How to Change LSP for Target Word

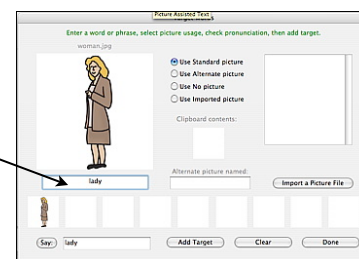
1. Click the Target button on the Tool Bar.
2. Enter the desired word in the Target Word box.
3. Enter the Alternate Word. (from LSP Library).
4. Click Add Target to use that image.
5. Click Done when you are finished making Target Words.

### Target Word Basics

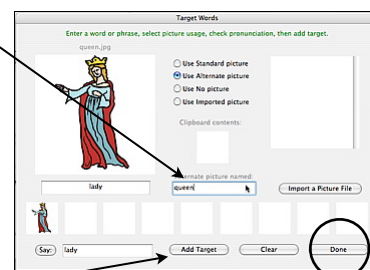
#### 1. Click Target Button in Tool Bar



#### 2. Enter the Target Word



#### 3. Enter the Alternate Word



#### 4. Click Add Target.

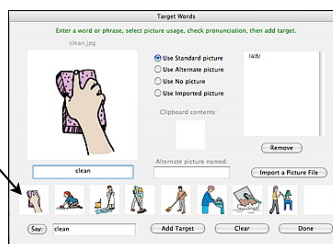
#### 5. Click Done.

### LSP Thesaurus

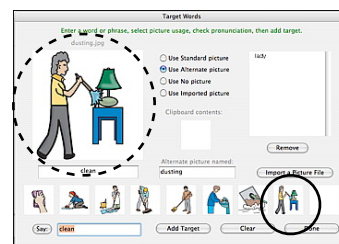
### Using the LSP Thesaurus

1. When you enter a Target Word, all appropriate LSP will automatically appear in the thumbnail boxes.
2. Click any alternate picture to select it.
3. Click Add Target to use that image.
4. Click Done when you are finished making Target Words.

#### 1. Enter the Target Word



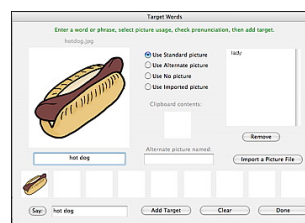
#### 2. Click alternate picture



### Make a Phrase or Sentence Button

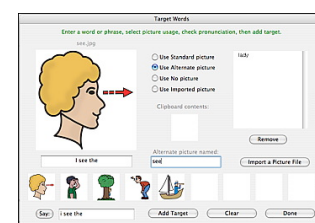
1. Enter 2 or more words in the Target Word box.
  - a. If the phrase has an LSP (is in the LSPLibrary), the picture will appear.
  - *Note: See page 6 for another way to make a phrase or sentence button.*
  - b. If the phrase is not in the library, enter the name of an alternate image to use or import a picture.
2. Click Add Target.
3. Click Done when you are finished making Target Words.

#### 1a phrase is in library



**examples**  
thank you  
stop sign  
Abraham Lincoln  
crystal ball  
cowboy boots

#### 1b phrase not in library



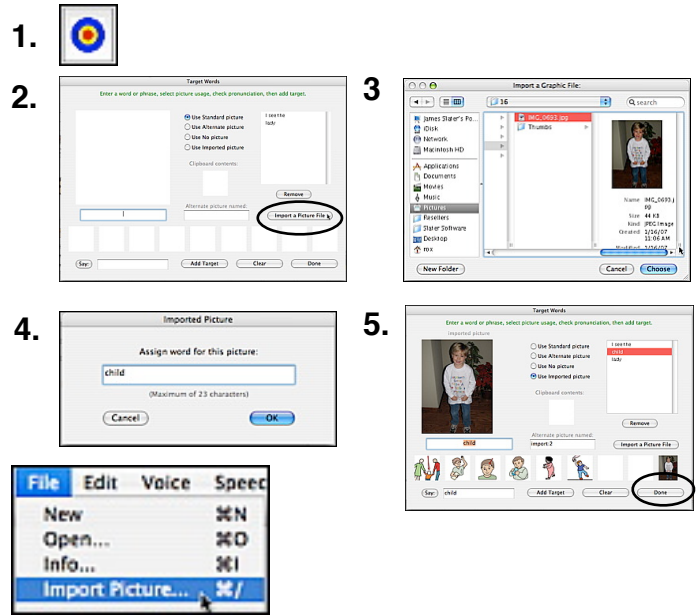
**examples**  
I see the  
my turn  
boys and girls  
It's time to  
shopping list



# Quick Reference: Import Pictures, continued; Writing with Switches

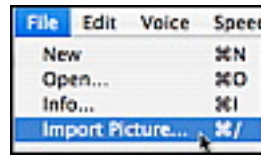
## Import Picture from File/Target Word

1. Click Target button in the Tool Bar.
2. Click Import a Picture File.
3. Use the Finder to locate the desired saved file.  
Click the desired picture file. Click Choose.
4. Enter the Target Word (or phrase). Click OK
5. The Target Word is added to the Target Word list and the button is created in the Word Bank.
6. Click Done.



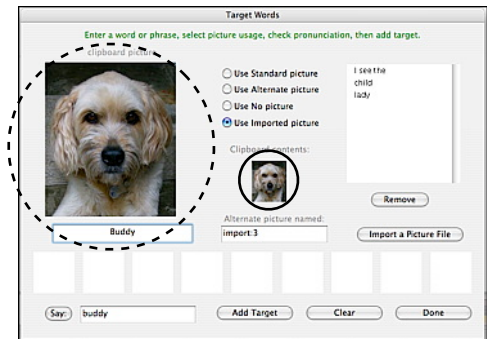
## Alternate Import Picture using File Menu

1. Select Import Picture... in the File menu.
2. Locate the desired picture.
3. Enter the Target Word. Click OK. A button will be created with the picture and word.



## Import Image from the Clipboard

1. Copy a picture to your clipboard.
2. Click Target button in the PW Tool Bar.
3. Click the Clipboard Thumbnail image.
4. Enter the Target Word.
5. Click Add Target.
6. Click Done.

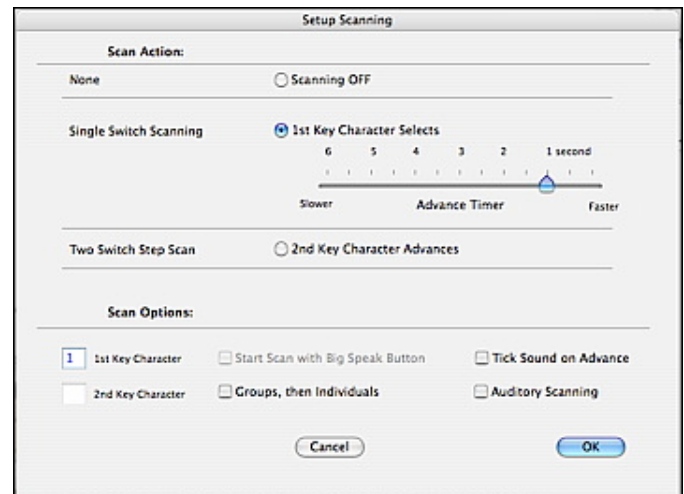


## Writing with Switches

Refer to the instructions for your Switch Interface to select Key Characters used for scanning.

## Setup Scan

1. Select Setup Scan... in the Options menu.
2. Choose Single Switch or Two Switch Step Scan.
3. Single Switch Scan - select scan time in seconds with the Advance Timer scale.
4. Enter Key Characters for Switches.
5. Select Scan Options:
  - a. *Auditory Scan* announces each scanned button.
  - b. *Tick Sound on Advance* is a soft tick sound as the highlighter moves.
  - c. *Groups, Then Individuals* highlights groups of buttons first, then highlights the items within the selected group.
  - d. *Start Scan with Big Speak Button*. Big Speak Button must be in the Word Bank.



## Turn Scan On/Off

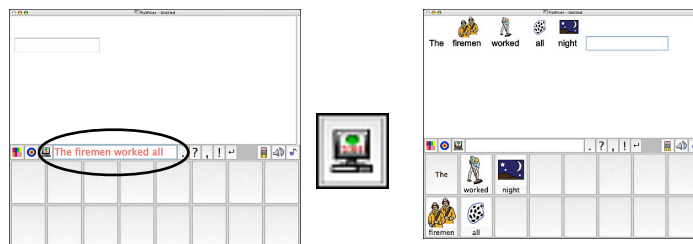
1. Return to Setup Scan in the Options menu. Click Scanning Off.
2. Use Toggle Scan On/Off in the Options menu or press ⌘ =.

# Quick Reference: Advanced Teacher Features

## Using the Phrase Edit Box - Tool Bar

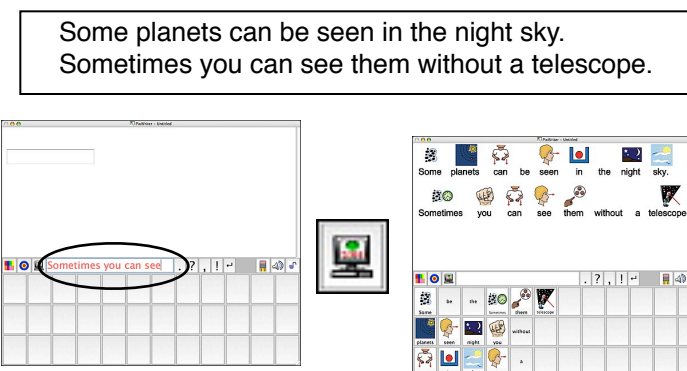
### Make Word Bank by Power Typing

1. Click the Phrase Edit box in PixWriter Tool Bar.
2. Type the desired words for the Word Bank.
3. Click the Get Pictures button in the Tool Bar.
4. PixWriter will create the buttons automatically.



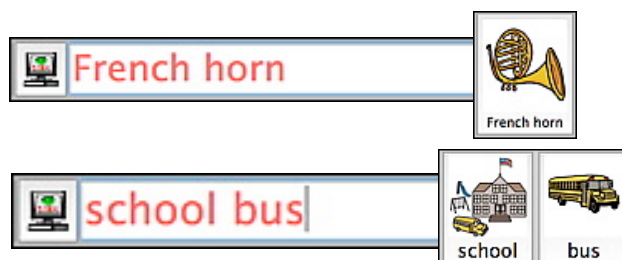
### Make Word Bank from Electronic Text

1. Copy text from any electronic source to get it on the computer clipboard.
2. Click the Phrase Edit box in the PixWriter Tool Bar.
3. Select Paste (⌘ V) in the Edit menu.
4. Click the Get Pictures button.
5. PixWriter will create all the buttons at once.



### Make a Phrase Button

1. Click the Phrase Edit box in the PixWriter Tool Bar.
2. Type the desired phrase.
3. Click the Get Pictures button.
  - a. If the phrase has an LSP in the Library, one button will be made.
  - b. If the phrase is not in the library, a button will be made for each word in the phrase.



### Make Duplicate Buttons

Duplicate word buttons are very useful. Example: put the words in sentence order to scaffold beginning writers.

1. Enter the desired words.
2. Shift + Click a button to duplicate it.
3. Shift + drag the buttons to position them.



### PixCards™

Make small picture cards that students can use for communication or to request words for a Word Bank. A student could use these pictures for story dictation.

1. Enter the desired words in PixWriter.
2. Select PixCards in the Options menu or Shift+Click+Palette to create PixCards.
3. Adjust the picture and word size using the Options menu.
4. Print and use.
5. Turn PixCards off with Shift+Click+Palette or select PixCards in the Options menu.

